

Minutes of the  
Mid-Wisconsin Federated Library System  
Board of Trustees Meeting  
Tuesday, February 25, 2014

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Polly Edgar called the meeting to order.

ROLL CALL

MEMBERS PRESENT: Polly Edgar, Geri Feucht, Cindy Helt, Paul Marose (arrived 6:03), Gary Morgenstern, Ruth Schmitt, Sue Smith, Dan Stoffel, Audrey Wolter.

MEMBERS ABSENT:

MEMBERS EXCUSED: Sarah Butts, Jane Colwin, Doug Rakowski, William von Rohr.

MWFLS STAFF: Patrick Busch, System IT Technician, Sue Cantrell, System Director; Dustin Foust, Library System Services Technician, Jackie Jacak, Business Manager.

GUESTS PRESENT: Amy Becker, Mike Gelhausen, Roberta Olson.

MINUTES

A motion was made by Schmitt and seconded by Helt to approve the February 5, 2014 minutes. Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by Stoffel and seconded by Morris to approve payment of January Computer Checks in the amount of \$305,906.77 and Manual Checks in the amount of \$278.68 and director requested reimbursement of \$137.00 for a total of \$306,322.45. Motion carried by roll call vote, all in favor.

OPERATIONS REPORT

*Director's Report*

- Cantrell introduced the newest MWFLS staff member, Patrick Busch, System IT Technician. She is delighted to have a full staff at MWFLS and looks forward to working with Patrick.

*Director's Council*

- Stoffel questioned the PayPal discussion that took place at the January Director's Council meeting. Jacak reviewed the reoccurring problems such as, duplicate payments and payments not clearing off of patrons accounts after the payment has been made. SirsiDynix is offering a new product ProPay, which is comparable to PayPal. This product has been downloaded and being tested within the Lakeshores Libraries.

*IT Committee Report*

- No further information was provided.

## UNFINISHED BUSINESS

### *Closed Session*

It was moved by Morris and seconded by Stoffel that the MWFLS board convene into closed session at 6:13 p.m. under Exemption 19.85 (1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." This is regarding negotiating a new contract with a current vendor. Motion carried by roll call vote, all in favor.

It was moved by Wolter and seconded by Morgenstern to move back into open session at 7:30 p.m. Motion carried by roll call vote, all in favor.

A special meeting will be held Thursday, March 6, 2014 at 6:00 p.m. at Mid Wisconsin Federated Library System headquarters, to further discuss negotiations of contracts.

## NEW BUSINESS

### *Approval of 2013 Annual Report*

It was moved by Stoffel and seconded by Smith that the MWFLS Board of Trustees approve the 2013 Annual Report and the Vice President and System Director of this body be directed to sign said report. Motion carried by voice vote, all in favor.

### *Bylaws Revision Committee*

Cantrell conveyed on behalf of Colwin that she would like a committee appointed to go over the bylaws and make revisions accordingly.

It was moved by Morris and seconded by Marose that a Bylaw Committee be formed and appointed by the MWFLS Board President. Motion carried by voice vote, all in favor.

### *New Committees for January 2014-December 2014*

- Each committee will need to appoint a chair at their first meeting.
- Not all committees listed in the bylaws are active. Colwin will not be appointing members to these inactive committees, unless needed.
- Some committees will need to formulate bylaws since they do not have them.

## ADOPT NEXT MEETING DATE & ADJOURNMENT

Special meeting will be held Thursday, March 6, 2014 at 6:00 p.m. at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

Next regular meeting will be Tuesday, March 25, 2014 at 6:00p.m at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

It was moved by Morgenstern and seconded by Smith to adjourn the meeting. Edgar, Vice President, adjourned the meeting at 7:37 p.m.

Respectfully Submitted,  
Jackie Jacak, Recording Secretary